

**APWA MONTEREY BAY CHAPTER – 2020 PUBLIC WORKS ADMINISTRATIVE PERSON  
OF THE YEAR NOMINATION FORM**

**DEADLINE: Thursday, December 10, 2020 at 4:00 pm**

Nominee: \_\_\_\_\_

Agency or Firm: \_\_\_\_\_

Address (if PO Box, include street address):

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

The APWA Chapter Awards Committee will use the following information as selection criteria. Along with this nomination form, you must also submit the Narrative Form on the following criteria, to support this nomination.

**Please List or State the Following:**

1. Public Works, Capital Project, Construction, City Engineering Support Achievements:.
2. Jobs/Positions held over last ten years beginning with current employment
3. Education and Training, (Community colleges, 4-year universities attended, degrees received)
4. APWA activities, including Chapter Board or committee service.
5. Other Professional organization involvement.
6. Published articles in trade or professional journals and formal papers presented to trade or professional groups.
7. Community service or club awards.

**NOTE:** Supporting documentation is limited to 20 pages, exclusive of photographs and nomination form. Award applications shall be submitted in PDF format.

**NOMINATED BY:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency/Firm: \_\_\_\_\_

Address (if PO Box, include street address):

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

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**NARRATIVE FORM**

**This Narrative Form is to be submitted along with your Nomination Form.** The APWA Chapter Awards Committee will use the information you submit in its evaluation of each nominee. Use additional sheets if necessary.

NAME OF NOMINEE: \_\_\_\_\_

**1. Description of the major support achievements by the nominee**

**2. Professional positions held, beginning with current employment:**

**3. APWA activities, including APWA Chapter Board or National committee service:**

**4. Other Professional Association activities:**

**5. Education and training, including colleges attended and degrees received:**

**6. Professional licenses and/or certifications:**

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**7. Professional organizations of which the nominee is a member (excluding APWA):**

**8. Previous professional awards:**

**9. Published articles in trade or professional journals and formal papers presented to trade or professional groups:**

**10. Community service or club awards nominee has received:**

**THESE MATERIALS MUST BE SUBMITTED VIA EMAIL TO:**

John Wallace, P.E.  
Wallace Group  
612 Clarion Court  
San Luis Obispo, CA 93401

Contact John at (805) 544-4011 or e-mail at [JohnW@WallaceGroup.us](mailto:JohnW@WallaceGroup.us) if you have any questions.

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**GUIDELINES FOR SELECTING CHAPTER'S "PUBLIC WORKS ADMINISTRATIVE PERSON OF THE YEAR" AWARD**

**ELIGIBLE MEMBERS:** Annual "Public Works Administrative Person of the Year" awards are open to staff from any public agency, consulting firm, construction company and other individuals who make contributions to the local public works community and APWA activities within the Monterey Bay Chapter. Preference is given to Nominees that are APWA members but are not required to be APWA members.

**NOMINATIONS FOR AWARD:** A nominee for the "Public Works Administrative Person of the Year" Award does not have to occupy an "engineering" position.

Repeat nominees will be reviewed with all other nominees. Individuals previously recognized by the Monterey Bay Chapter will not be considered again.

**SELECTION:** The APWA Chapter Awards Committee shall review the applications in accordance with a point rating system.